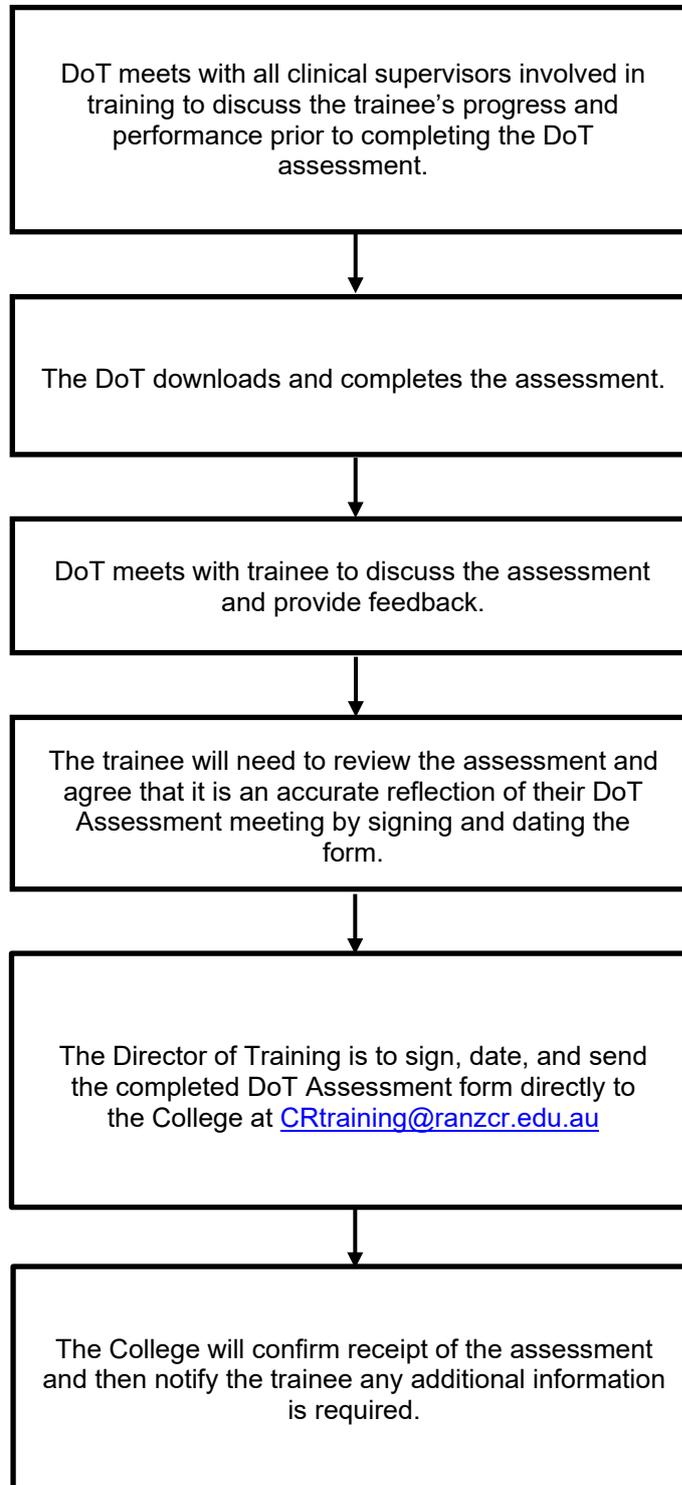




## DIRECTOR OF TRAINING (DOT) ASSESSMENT



## DIRECTOR OF TRAINING (DOT) ASSESSMENT OF TRAINEE

<b>What is the DoT Assessment?</b>	The <a href="#">Director of Training Assessment</a> (DoT Assessment) is a meeting held every 6 months between the trainee and the Director of Training (DoT) to review trainee performance and progress. It is an opportunity for the DoT to give the trainee feedback on a range of competencies, based on feedback from a variety of sources. It covers the medical expert role as well as the other capabilities of communicator, collaborator, manager, health advocate, scholar and professional. It provides an opportunity for the DoT to highlight areas of strength and weakness and to assist the trainee to develop a learning plan for the next 6 months.
<b>What is involved</b>	<ul style="list-style-type: none"> <li>• The DoT should meet with all consultants involved in training to discuss the trainee's performance prior to completing the DoT assessment.</li> <li>• The assessment form is downloaded from the College website and completed by the DoT.</li> <li>• The DoT then meets with the trainee to discuss the assessment.</li> <li>• After the assessment is completed by the DoT, the trainee is provided an opportunity to review the completed DoT Assessment and if they agree it is an accurate reflection of their DoT Assessment meeting, they sign and date the form.</li> <li>• The Director of Training is to sign, date, and send the completed DoT Assessment form to the College at <a href="mailto:CRtraining@ranzcr.edu.au">CRtraining@ranzcr.edu.au</a>.</li> <li>• The College will confirm receipt of the assessment and then notify the trainee any additional information is required.</li> </ul>
<b>How often is it done?</b>	Every 6 months including trainees working in a part time capacity.
<b>What's the standard?</b>	Trainees should attain at least a score of 3 in all areas of the assessment.
<b>What if trainees don't meet the standard?</b>	An unsatisfactory DoT assessment recorded at 6 months will be reported to the Chief Censor in Radiology for consideration and to discuss the possibility of remediation for the trainee, should it be necessary.
<b>What feedback is given to the trainee?</b>	Feedback should be provided by the DoT at the point of undertaking the assessment.

### COMPLETING THE ASSESSMENT

#### REVIEWING ASSESSMENT PERFORMANCE AND PROGRESSION

Assessment Progression can be reviewed, via the Assessment Table available in the DoT assessment form, by both the trainee and their DoT; this can then become the basis for a structured discussion with the trainee regarding their performance and progression.

#### FEEDBACK

The DoT Assessment is an important opportunity for formative assessment and is intended to give trainees feedback on their performance across a range of all the CanMEDS roles and competencies. Trainees and DoTs are encouraged to try to identify specific learning opportunities which they think might assist with acquiring the competencies which may be lacking or weak.

**If a trainee is falling behind expected progression, the DoT should arrange a meeting to discuss possible causes. The DoT may then consider referring this information on to the Network Training Director or the Chief Censor.**