



GUIDELINES
VARIAN MEDICAL SYSTEMS EDUCATIONAL GRANT
For Year 1 and Year 2 radiation oncology trainees

The College Terms and Conditions for Awards and Prizes must be read in conjunction with these Guidelines.

PURPOSE

The Varian Educational Grants, generously sponsored by Varian Medical Systems Australasia Pty Ltd, enable radiation oncology trainees to take part in the RANZCR Annual Scientific Meeting (ASM).

The ASM is the highlight of the College's radiation oncology calendar. For radiation oncology trainees, it is an ideal introduction to scientific research and education. Also, it is often the first opportunity for trainees to meet and network with colleagues from different medical centres within Australia, New Zealand and Singapore.

THE AWARD

A number of grants are available to assist with the costs of meeting registration and other expenses:

- Nine (9) grants valued at AU\$1,200 for attendance at the RANZCR Annual Scientific Meeting

ELIGIBILITY

Applicants must be:

- Enrolled in the radiation oncology training program
- In their first or second year of training
- Residing in Australia or New Zealand.

CRITERIA FOR APPOINTMENT

- The application must be endorsed by the applicant's Head of Department or Director of Training prior to submission
- Applicants must submit a response to the question "What are your reasons for wishing to attend the College ASM in 100 words or less. Judging of applications is based on the merit of the response provided.
- Applicants must agree, if successful, to submit a 300-500 words report on their ASM experience following the event. Reimbursements will only be granted once this report has been received.

APPLICATIONS PROCEDURE

Any eligible member of the College may apply for this grant by completing the application form, which can be downloaded from the College website. Application forms should be submitted along with relevant supporting documentation.

The closing date for applications will be promoted through various College communication channels, including e-newsletters, the College website and Inside News, and shall be in or around April of each year.

Late applications will not be accepted.

APPLICATION ENDORSEMENT

All eligible applications will be reviewed by the Chief Censor, Faculty of Radiation Oncology, who will then make a recommendation to the Dean, Faculty of Radiation Oncology, for endorsement.

NOTIFICATION

Once the successful recipients have been determined, further to endorsement by the Dean, the College will formally notify the successful recipients by email. Ordinarily this notification will take place in June each year.

PRESENTATION AND ANNOUNCEMENT

Following the ASM, the recipients will be added to the College Award and Honour Roll, which is published on the College website, and funders of the honours will be informed of the recipients.

REIMBURSEMENT

Grant funds are distributed after the ASM has taken place, and following receipt of the following prior to the specified deadline:

- A 300-500 words summary on the recipient's ASM experience
- The original tax invoice/receipt relating to meeting registration
- A completed Electronic Funds Transfer form. This form will be sent to the successful recipients at the time that they are notified of their success.

It is the recipients' responsibility to collect and submit this documentation.

Please Note: Awards and Grants are subject to change on an annual basis.
