



The Royal Australian and New Zealand
College of Radiologists®

Radiation Oncology 2022 Training Program Frequently Asked Questions

How to get in touch

Radiation Oncology enquiries

Email: ROTraining@ranzcr.edu.au

Where to find additional information

For information on TAR:

Webpage: <https://www.ranzcr.com/college/tar>

For information on webinars:

Webpage: <https://www.ranzcr.com/college/tar/webinars>

Migration from TIMS to the new e-Portfolio System

When will TIMS be decommissioned?

Trainees have up to the 30 September 2021 to have everything up to date in TIMS. From the 1 October 2021 trainees will not be able to login to their TIMS profile.

Note: There will be a different process for trainees who Fellow by March 2022, these trainees will receive direction communication from the College

When will we have access to the new e-Portfolio system?

Current trainees will have access to view the new e-Portfolio system in late January. Assessments can be completed in the new e-Portfolio system in early February in line with the 2022 training program launch.

How do I know what assessments will be acknowledged on the e-Portfolio system?

From October 2021, each trainee will be provided with a transcript of their training progress as it stands on 1 October 2021. This transcript will detail current training status (FTE status), date of commencement, expected date of completion, current site, and completion of examinations and assessments in the current training program.

The transcript will need to be signed off by both the trainee and their DoT and returned to the College. College staff will convert trainee's progress into completion of new requirements under the 2022 training program which will be activated in the new e-Portfolio system.

How do I complete assessments between October 2021 and January 2022?

Trainees will not be able to complete assessments in TIMS from 1 October 2021. Once the new e-Portfolio System is available, trainees will be able to complete assessments from the 2022 Training Program.

Trainees will be able to keep a record of training activities completed during October 2021 to January 2022. Softcopies of training assessments will be made available on the [College website](#) including a summary template to be returned to the College by **31 March 2022** after which, the e-Portfolio System will be manually adjusted.

Trainees who are applying to sit the Phase 2 Series 1 examinations in 2022 will be required to submit a *Trainee Assessment Summary Submission* form with their examination application. This summary form will be available on the College website and trainees will be required to submit a summary of their completed assessments from 30 September 2021.

The Multi-Source Feedback assessment will not be available during this period, you will need to complete this within the new e-Portfolio System.

Will my records be transferred from TIMS to the e-Portfolio?

TIMS training records, such as submitted assessment files, will be retained by the College in your member file and can be provided by the College upon request.

Learning Outcomes

What is the Learning Outcomes document?

The Learning Outcomes document articulates the competencies expected of a trainee on their first day of specialist practice. It is a comprehensive guide to education and training for the specialty, that forms the basis of the structured learning activities, formative work-based assessments, and assemble content for examinations within the Training Program.

When will the Learning Outcomes (curriculum) be available?

The Learning Outcomes document is now available under the TAR section of the College website.

Refer to www.ranzcr.edu.au/tar

Handbook

What is the Training Program Handbook?

The Training Program Handbook provides information and guidance for trainees, Fellows and staff in relation to all aspects of the Training Program.

When will the Handbook be available?

A draft of the Radiation Oncology Training Program Handbook is now available on the [TAR webpage](http://www.ranzcr.edu.au/college/tar) of the College website. Please refer to www.ranzcr.edu.au/college/tar.

The final version of the handbook, which will include all related document links, will be released in early 2022 prior to the launch of the 2022 Training Program.

Examinations

When will changes to the examinations take place?

The 2022 Examinations will be conducted as per the current policy and rules for eligibility requirements (refer to note below).

From 2023 the new Phase 1 Examination format will come into place, and the examination eligibility requirements for Phase 1 and Phase 2 will be according to the 2022 Training Program.

Note: For trainees who meet Phase 2 Examination eligibility requirements, with the exception of special technique case reports, the Radiation Oncology Education and Training Committee (ROETC) have approved an extension for the special technique case reports to be completed by June 2022, for more details refer to the question on extensions further [below](#).

How will examination candidates applying to sit the Phase 2 Series 1 2022 examinations be able to submit their completed assessments from 30 September 2021 in order to meet eligibility requirements?

Examination candidates are required to submit a Trainee Assessment Summary Submission form with their examination application. This summary form will be available on the College website, and trainees will be required to submit a summary of their completed assessments from 30 September 2021.

Will transitioning trainees need to have accumulated a minimum of 24 months FTE accredited training time in Phase 2 to be eligible to apply to sit the Phase 2 examination in 2022?

No, the 2022 examinations will be conducted as per the current policy and rules for eligibility requirements.

From Series 1 2023 onwards, the examination eligibility requirements will be as per the new training program policy and rules, and trainees will be eligible to apply to sit the examinations after completing a minimum of 24 months FTE of accredited training time in Phase 2.

What will the 2023 Phase 1 Examinations look like?

The Phase 1 Examination consists of written papers only, these papers include:

1. Anatomy – one 2 hour paper
2. Radiation Oncology Physics – one 2 hour paper
3. Radiation and Cancer Biology – one 2 hour paper

Trainees can elect to complete 1, 2 or all of the papers in any series. Once a subject paper has been successfully passed, only the remaining subject papers need to be completed. However, all three subject papers must be passed within three successive examination series to ensure completion.

What will the 2023 Phase 2 Examinations look like?

The Phase 2 Examination format for 2023 is not changing from the current training program.

The Phase 2 Examination is divided into two subject areas:

1. Radiation Therapy and Clinical Oncology

Three written papers:

- Radiation Therapy 1 – 5 questions to be completed in 2.5 hours
- Radiation Therapy 2 – 5 questions to be completed in 2.5 hours
- Clinical Oncology paper to be completed in 3 hours

Viva voce examination

- Planning viva - 30 minutes
- Clinical cases – 8 clinical cases of 6 minutes each

2. Pathology

- Written Paper: one three hour paper, comprised of 6 questions
- Viva Voce Examination: 30 minutes and includes six prompts

Each subject area includes written papers as well as a viva voce examination.

A successful pass in the Phase 2 Examination requires the candidate to pass both subject areas, i.e. Radiation Therapy and Clinical Oncology, and Pathology.

Research

Will the RO research project be required to be completed prior to sitting the Phase 2 examinations?

For the second sitting in 2022, transitioning radiation oncology trainees may complete their research after the examination. For trainees sitting 2023 onwards, the research project can be completed after the Examination.

Assessments in the Training Program

What assessments are in the Training Program?

Work-Based Assessments (WBAs)

There are four WBA tools in the Radiation Oncology Training Program:

1. Patient Encounter Assessment Tool (PEAT)
2. Planning and Contouring Evaluation Tool (CPET)
3. Case Report Discussion Tool (CRDT)
4. Communication Skills Tool (CST)

Structured Learning Experiences

Phase 1:

Oncology Science Workshops
Practical Oncology Experiences (POEs)

Phase 2:

SMART Workshops
POEs

Professional Activities

During the Radiation Oncology Training Program, trainees must complete three specific professional activities that focus on the development of the intrinsic roles of a radiation oncologist. These include:

- effectively engage in multidisciplinary team meetings
- recruiting suitable patients to a clinical trial
- running a meeting

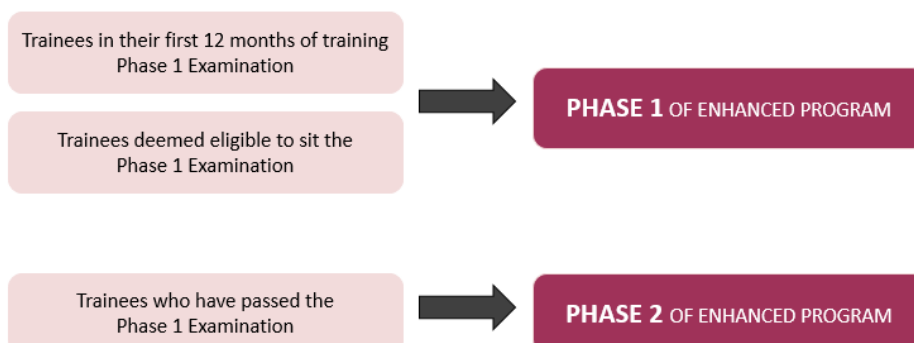
For more information on each of these, refer to the Training Program Handbook.

Transition

How will I know what phase I will transition to?

A 'transition formula' has been prepared to convert trainee progress in the current program to trainee progress in the 2022 training program. We appreciate that in some instances, trainee progress is unique to individual circumstances; therefore trainees might find it challenging to apply their situation to the transition formula. If you are a trainee who has had a break in training or who have had a slightly different training journey, we recommend you contact the College directly. Most trainees should be able to determine their phase through the following scenarios:

WHICH PHASE?



Trainees who have been deemed eligible to sit the Phase 1 Examination, who have not successfully completed the Phase 1 Examination will transition into Phase 1 of the 2022 training program.

All trainees who have passed the Phase 1 Examination will transition into Phase 2 of the 2022 training program for 2022.

Trainees who Transition into Phase 1

Trainees who transition into Phase 1 (or remain in Phase 1) will obtain credit for what they have completed in the current program and will need to 'top up' any outstanding requirements in the 2022 training program, to be eligible to progress to Phase 2. As trainees will transition in February 2022 and the next sitting of the Phase 1 Examination will not be until September 2022, trainees will have time to achieve any outstanding requirements.

Trainees who Transition into Phase 2

Trainees who start Phase 2 of the current program after October 2021, will need to complete Phase 2 of the 2022 training program in its entirety.

Trainees who transition into Phase 2 of the 2022 training program (i.e., remain in Phase 2) will obtain credit for what they have completed in the current program and will need to 'top up' any outstanding requirement in the 2022 training program, to be eligible to progress to Fellowship.

Trainees who have completed all the requirements of the current training program, to the point they are eligible for the Phase 2 Examination (by 6 February 2022), will just need to complete the Phase 2 Examination.

If I am in Phase 1, can I continue to complete my POEs after 30 September when TIMS is no longer available?

Yes, trainees in Phase 1 can continue to complete their treatment planning POEs so they are completed in their entirety to gain credit for the RT Planning POEs in the 2022 Training Program. Similarly, trainees in Phase 1 can continue to complete their treatment machine POEs so they are completed in their entirety to gain credit for the RT delivery POEs in the 2022 Training Program. Current POEs must be completed by 6 February 2022.

What extensions apply towards special technique case reports for 2021/2022?

Due to COVID restrictions impacting the ability for some trainees to complete special technique case reports, trainees have been provided with an extension to complete the 5 special technique case reports by June 2022.

This extension is applied to:

- trainees sitting Series 1 2022 Examinations (previous due date December 2021), and
- transitioning trainees who have completed all other 25 Case Reports (major, minor and clinical oncology topics) by 6 February 2022 to fulfill the Case Report Discussion Tool (CRDT) and Practical Oncology Experiences (POE) requirements of the 2022 Training Program.

This extension applies only to the 5 special technique case reports: Brachytherapy – gynaecology, Brachytherapy – prostate, Stereotactic radiosurgery/RT, Total Body Irradiation, and Paediatric Oncology.

Webinars

What information is covered in the webinars?

A series of webinars have been developed in preparation for the February launch to inform trainees, Clinical Supervisors, Directors of Training, and Networks about the key changes to the Radiation Oncology Training Programs.

The webinar series includes an overview of the 2022 Training Program including learning outcomes and transition arrangements, assessments in the Training Program, and the e-Portfolio system.

How can I find out more and register?

A webinar resources page has been developed on the TAR page on the [College website](#), on this webpage you will find regular updates of upcoming webinars, links to register and recording or past webinars.