

How to Download your RANZCR Letter of Good Standing

If you require evidence that you are a current RANZCR member a letter of good standing can be downloaded from the ePortfolio.

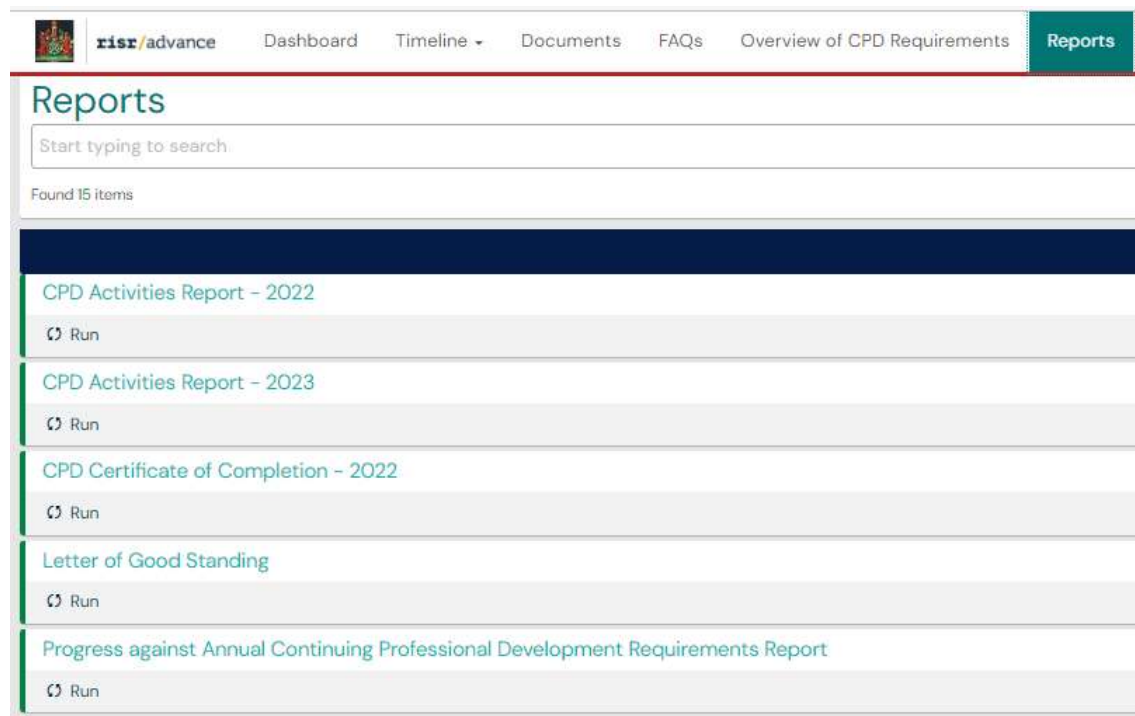
1. Login to MyRANZCR from the RANZCR website www.ranzcr.com
2. On the Home page of MyRANZCR, select “RANZCR ePortfolio”
3. At the top of the screen click on the “Reports” tab
4. Scroll down the page until you reach the box labelled “Letter of Good Standing”

Clinical Radiology members will see the following:

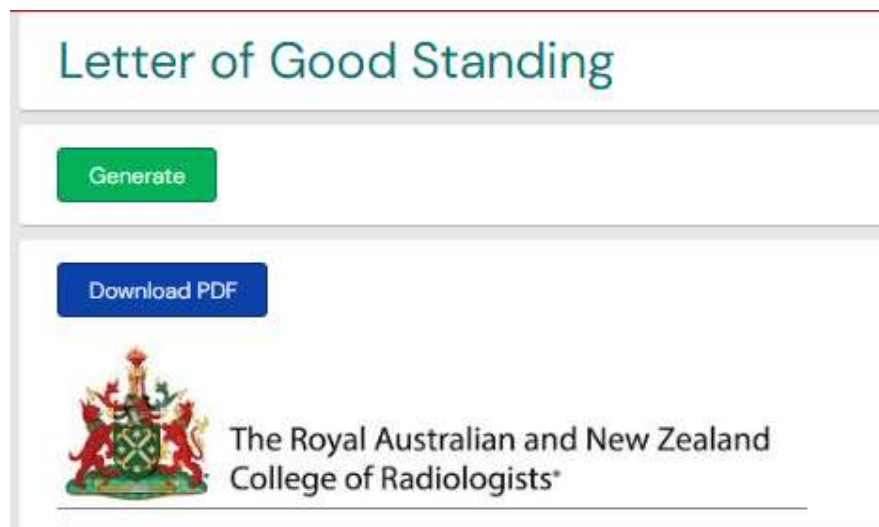
The screenshot shows the 'Reports' section of the RANZCR ePortfolio. At the top, there is a navigation bar with links: 'xizr/advance', 'Dashboard', 'Timeline', 'Documents', 'FAQs', 'Overview of CPD Requirements', and 'Reports' (which is highlighted). Below the navigation bar, the word 'Reports' is displayed in a large, teal font. Underneath, there is a search bar with the placeholder text 'Start typing to search'. Below the search bar, it says 'Found 12 items'. A list of 12 items is shown, each with a teal title and a 'Run' button with a circular arrow icon. The items are: '2022 Statement of Completion MRI and/or Mammography CPD Requirements', 'Clinical Radiology CPD Compliance Report - 2022', 'Clinical Radiology CPD Compliance Report - 2023', 'Clinical Radiology CPD Progress Report', 'Clinical Radiology CPD Progress Report - 2023 Dashboard', 'CPD Activities Report - 2022', 'CPD Activities Report - 2023', 'CPD Certificate of Completion - 2022', and 'Letter of Good Standing'.

Report Title	Action
2022 Statement of Completion MRI and/or Mammography CPD Requirements	Run
Clinical Radiology CPD Compliance Report - 2022	Run
Clinical Radiology CPD Compliance Report - 2023	Run
Clinical Radiology CPD Progress Report	Run
Clinical Radiology CPD Progress Report - 2023 Dashboard	Run
CPD Activities Report - 2022	Run
CPD Activities Report - 2023	Run
CPD Certificate of Completion - 2022	Run
Letter of Good Standing	Run

Radiation Oncology members will see the following:



5. Click on the Letter of Good Standing
6. Click on the green 'Generate' button then click on 'Download PDF'



7. Download the PDF and either save to your computer or print.

Please contact the CPD team if you require assistance in navigating the new ePortfolio – email cpd@ranzcr.edu.au or phone +61 2 9268 9777 and select CPD.