



# The Royal Australian and New Zealand College of Radiologists®

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## Training Network Director Role Description

### Primary Purpose of Position:

The role of the Training Network Director (TND) is to provide coordination and leadership to the network and a central point of contact to the College and health jurisdictions regarding training delivery matters in that network.

### Appointment and Tenure:

- The TND shall be nominated by the Network Governance Committee following a network-wide Expression of Interest
- The nomination must be supported by the nominee's Director of Department
- The appointment shall be ratified by the Radiation Oncology Education and Training Committee
- The elected TND shall hold office from 1 January of the year following their election. The term of the TND will be three years and a maximum of two consecutive terms may be undertaken, if supported by the Network Governance Committee (NGC)
- The TND shall not be a Director of Training or Director of Department/Clinical Director

### Qualifications and Skills:

A TND must:

- Be a Fellow of RANZCR or Educational Affiliate of RANZCR
- Have a minimum of three years consultant experience

### Responsibilities

1. Be familiar with and have current knowledge of the Radiation Oncology Learning Outcomes, Training Program Handbook, policies and procedures, and relevant jurisdictional policy directives.
2. Provide leadership and ensure the effective functioning of the network in accordance with the Network Training Policy.
3. Chair the Network Governance Committee (NGC).
4. Facilitate the operation of the NGC and Network Portfolio Review Committee (NPRC).
5. Oversee the provision of high quality education and training, consistent with the requirements of the Radiation Oncology Training Program, at all sites within the network by:
  - Adherence to College policies, procedures and guidelines
  - Liaison with Directors of Training (DoTs), health service administrators, clinical supervisors and trainees
  - Receipt of copies of approved remediation plans of trainees for noting at NGC meetings
  - Conducting visits to sites within the network, if required.
6. Liaise with relevant Head of Department and medical / hospital administrators to manage issues and concerns related to the operations of the that training site.
7. Participate in the trainee selection process, as convenor.
8. Provide necessary information concerning the network for accreditation purposes.
9. If required, provide financial management reports of the network cost centre and the funds provided to network.
10. Oversee the preparation of network performance reports to the ROETC.



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11. Participate in the Training Network Director's Committee (TNDC) and regularly attend and contribute to meetings.
12. Support and provide management direction to the Education Support Officer.

Approved by the ROETC 29 October 2021 and ratified by the FRO Council 26 November 2021.